



ICAR - INDIAN INSTITUTE OF RICE RESEARCH

(Formerly Directorate of Rice Research)

Rajendranagar, Hyderabad – 30: Telangana

Phone No's: 040-24591256: FAX: 040-24591217



F.No.7-II-05/Chemicals/Glass wares/Plastic wares/P&S/17-18/

date:27-05-2017

NOTICE FOR ANNUAL RATE CONTRACT FOR CHEMICALS / GLASSWARES/PLASTICWARE

Applications on behalf of Director, IIRR for entering into Annual Rate Contract for Research Chemicals, Glassware, Plastic ware (Consumables) for IIRR, is invited in the prescribed form which can be downloaded from IIRR Website: www.icar-iirr.org. The firm should be the original manufacturer having ISO Certification / Foreign Principal of said items or the authorized Indian stockiest of foreign/Indian manufacturers having custom based warehouse in India, if any, as the IIRR is exempted from the payment of Custom/Excise duty, for the purpose of purchase of these items. The firms applying for contract must attach their latest price list, catalogue, Client List and should clearly mention the percentage of discount they wish to offer on their products along with a certificate that the discount offered is the maximum which is being given by the company to any organization whether Government or Private (In the enclosed proforma). The applications along with a **non-refundable fee of Rs.1,500/- (Rupees One Thousand Five Hundred only)** must reach the Senior Administrative Officer, IIRR, Hyderabad, latest by **20-06-2017**. The Competent Authority has full right to accept or reject any Rate Contract proposal, without assigning any reasons.

1. Last date & time for submission of sealed bids : 20-06-2017 by 02.00PM.
2. Last date & time of opening of bids. : 21-06-2017 at 11:00 AM.

The bids will be opened on the due date and time as mentioned above in the presence of bidders who wish to be present at the time of opening.

For details, please visit IIRR Website: www.icar-iirr.org

Sd/-
DIRECTOR, IIRR

APPLICATION

The following information is required for entering to in Annual Rate Contract for the supply of Chemicals, Glassware, Plasticware etc. for the year 2017-2018

- 01 Name & full address of the applicant : _____
(in Block letters) _____
- 02 Item/material for which rate : _____
contract needed.
(a) Chemicals (b) Glassware's
(c) Plastic wares
- 03 If the firm is under Rate Contract : _____
with other _____
Govt. Department/Research
Institute, give details along with
certified copies of the rate contract
issued by the Department/Institute _____
- 04 Annual Turnover of the 2016-17-----Rs _____
firm/company during 2015-16-----Rs _____
the last 3 financial years. (Minimum 2014-15-----Rs _____
turn over should be Rs. 50Laks) 2013-14-----Rs _____
(enclose documents in support of
claim Balance sheet/ Annual
Accounts copies)
- 05 Annual business volume with ICAR : Rs. _____ lakhs
Institutes
- 06 Whether the firm is registered : _____
under Company Act 1956 _____
If yes, enclose certified copies. _____
In case, the firm is registered with
other Govt. Dept/ Agency, the same
may be stated with documentary
evidence. _____

- 07 (a) VAT Registration No. with date of validity (certificated copies to be included) : _____
- (b) Central Sales Tax Registration No. _____
- (c) latest copy of Sales Tax Return (please enclose copies of relevant papers) _____
- 08 Whether price lists inclusive of Excise Duty : _____
- 09 Maximum discount offered on manufacturers pricelist : _____
- 10 Validity of the Effective date of pricelist (the current price lists effective will be accepted (validity period must be indicated) : _____
- 11 (a) Income Tax, PAN No. (in the name of firm/company & not individual) : _____
- Latest copy of Return filed to Income Tax Deptt. _____
- 12 Whether product catalogue is in circulation, if so : _____
- Please enclose **10 copies**
- 13 State whether business/dealing with you have been Currently banned by any Ministry/Dept .of Central Govt. or any State Govt. if so, give details : _____
- 14 Please indicate name & full address of your Banker : _____
- _____
- _____
- _____

15 In case you wish to enter into rate contract for imported goods, please furnish details:

Name of the Principal firm	Brand/Make of the goods	Date of acquiring dealership	Date of expiry Of Dealership	Prices in foreign currency or in Indian Rupees	Whether Certified copy of Dealership enclosed (Say Yes/No)

16 Name & address of dealers, if any : _____
 enclose authorization certificate. _____

17 Trade Discount along with : _____
 certificate for not giving higher _____
 discount to any _____

18 Any other information vital for : _____
 entering in to rate contract _____

19 Non-Refundable fee details:

DD For Rs. 1,500/- (Rupees One Thousand Five Hundred only) drawn in favour of " ICAR Unit- IRRR A/c", Hyderabad

Drawee Bank & Branch _____ dated: _____

Dated:

Signature of the Applicant

Place:

TERMS & CONDITIONS FOR RATE CONTRACT

1. No equipment, apparatus, Gel electrophoresis apparatus and Analytical services etc. shall be covered under the rate Contract.
2. The packing, freight, forwarding, insurance charges, if any, will not be borne by the purchaser. Similarly any loss, damage, pilferage etc. of the material on transit will have to be borne by supplier as it shall be the sole responsibility of the supplier. The defective supply, if any, is to be replaced by the supplier within 7 days bearing freight/transport charges.
3. The delivery /supply should be by the supplier made on F.O.R. basis to the Indian Institute of Rice research Rajendranagar, Hyderabad-30
4. Sales Tax/VAT, Excise Duty and other Govt. levies will be paid extra as applicable under rules.
5. The supply of material will have to be completed within 30 days from the date of issuing purchase order. In case of delay or non-compliance of this order liquidated damages will be levied @ 2% per week subject to maximum of 10% of the order value. After lapse of 10 week's orders shall stand cancelled automatically, if supply is not effected within 10 weeks.
6. No payment will be made in advance even through Bank. But the payment will be released within 30 days through the mode of E-payment only after receiving goods in full to our satisfaction. Pre-receipted bills (in triplicate) affixing revenue stamp, should be sent to the Director, ICAR-IIRR, Hyderabad. No interest will however, be payable in case of delay payments.
7. Payment will be made according to the current pricelist as accepted by the IIRR under rate contract and no price revision in rate (on higher side) will be accepted during the period of rate contract.
8. The order will be placed as per requirement irrespective of value of the order.
9. Any dispute arising between the manufacturer and the purchaser will be referred to institute for which sole arbitration and decision thereof shall be final and binding upon the parties i.e. manufacturer/supplier and purchaser.
10. Supply should be made in full against the order and no part supply will be accepted.
11. No payment will be made for unsatisfactory supply made which is not to institutes satisfaction.
12. The articles should be securely packed to avoid damages etc., during transit.
13. Supply to be made from the latest batch of production with maximum life period in original packing.
14. In case the proposal is accepted, the firm shall sign an agreement with us before entering rate contract.
15. The Director, IIRR reserves the right to cancel the rate contract at any time without assigning any reasons thereof.

16. The rate contract will be valid for a period up to 31.03.2018 from the date of award of the Rate Contract.
17. A certificate is to be given by the firm that the price list supplied is the only one in circulation (in the enclosed proforma).
18. Price list duly signed & certified by the authorized signatory which should be current only should be provided.
19. Discount, if any on the ruling prices may be mentioned clearly with trade discount certifying that higher discount is not given to any other Department.
20. All questions, disputes or difference under, out or in connection with the contract, if concluded shall be subject to the jurisdiction of the court within the local limits of Hyderabad.
21. In case of discrepancy between unit prices and total price, the unit price shall prevail.
22. In case of supply of goods made through dealer, their name and mail address may be declared / indicated.
23. The dealers/Stockist/Distributors should submit a copy of Authorization letter from the Original Manufacturer/Principal company.
24. Where ever applicable, minimum warranty should be one year.

DIRECTOR, IRR

**F.No.4-1/P&S/ARC of Chemicals/Glass Wares/Plasticwares/
17-18 for Supply of Chemicals/Glasswares/Plasticwares under
Annual Rate Contract for the year 2017-18**

CERTIFICATE REGARDING DISCOUNT OFFERED

This is to certify that as a company's policy we offer _____ discount on our price list 2017-18. Further, discount offered by us on our Price List, for Rate Contract is not less than what is being offered to any other Govt. Organization/Institutions.

This is also certified that this is the maximum discount which we offered and we are not giving higher discount to any other ICAR, CSIR, ICMR and all other Govt. Organizations/Institutions/Private Institutions under Annual Rate Contract.

Yours truly,

**(Signature &
Designation)
for and on behalf of M/s.
(Name & address of the manufactures)**